

Harmony School
Board of Directors

MINUTES

March 3, 2021

4:30 p.m. via Zoom

- I. Call to Order: 4:32 p.m.
- II. Attendance:
- III. Approval of the Agenda: Debbie Holmes, Tim VanDenBerg, Terry, Lisa Lehman, Katherine Swartz-Hilton, Gregory Hilton
- IV. Approval of the Minutes: Minutes from Wednesday, February 3, 2021 approved as submitted.
- V. Harmony School and Committee Reports
 - a. Lead Teacher Report
 - i. Facility maintenance – Looking at fixing any issues when we have the parent workday. The elementary awning needs to be replaced. Got one estimate for \$2800, will be getting more estimates. David will be replacing some of the boards on the deck. Lisa has purchased some slips to put on different areas to prevent slips and falls.
 - ii. School/Teacher report – Elementary classroom had to shut down this week and will be back in school on Monday. Looking at how to separate classroom pods over the summer and it will all depend on the enrollment numbers. Hopefully everyone will be vaccinated by May.
 - iii. Hiring New Teacher – Have 2 potential candidates that we are scheduling interviews with for next week.
 - b. School Administrator Report
 - i. School report – update the website with the donor form for the website, advertised the new teacher position and where the cookie money is going.
 - ii. Audit – Did an audit with our insurance company and we are scheduled to get a refund back from the company.
 - iii. Enrollment – Sent out a list of students
 - iv. Grants – Will file for a grant through the SC Department of Education.
 - c. Finance
 - i. 2021 Draft Budget – Still calculating budget based on enrollment.
- VI. Old Business
 - a. Strategic Plan
 - i. Board recruitment – Will set a date within the next month to draft a plan.
 - b. Social Media Policy – submitted for review
 - c. Construction Update
- VII. New Business
 - a. Parents Speak - Greg and Katherine Hilton wanted to address the board as to Harmony's future. Plans for moving forward. The board gave an overview of the state of the organization. Harmony is in the black, but enrollment is key.
- VIII. Parent Volunteer Committee Reports (plan to report at the beginning of the meeting)
 - a. School Improvement Committee – David and
 - b. Fundraising Committee – The company will help with an in-person auction down the road. Will take 3% of the profits, Event Gives. Dana and Betsy will work on the schedule for social media postings.
 - c. Had a coffee drop-off to encourage the parents to participate in the auction.

- d. Want to do a kick-off and a finale for the auction event.
- IX. Announcements
- X. Executive Session
- XI. Adjournment – 5:09 p.m.

FINAL Minutes submitted by:
Urica P. Floyd

Adopted by the Board:
April 13, 2021