

# Harmony School Board of Directors

## DRAFT BOARD MINUTES

Wednesday, August 4, 2021

4:30 p.m. via Zoom

- I. Call to Order: 4:31 p.m.
- II. Attendance: Tim VanDenBerg, Betsy Kleinfelder, Clint Wills, Urica Floyd, Lisa Lehman, Rachael Figueroa, Terry Tatum, William Busbee, Debbie Holmes, Bonnie
- III. Approval of the Agenda: approved
- IV. Approval of the Minutes: Wednesday, July 7, 2021
- V. Harmony School and Committee Reports
  - a. Lead Teacher Reports (Terry)
    - i. Facility maintenance
      1. The AC unit went down and had to be repaired but is now running again. Total cost was around \$325. Need to remind Clifton to periodically change the filters.
      2. Buses are working fine. Terry did a test drive this week.
      3. Boozer will be coming next week to remove a couple of dead trees.
      4. Terry and the Improvement Committee are still working on getting an approved list of materials that can be used to help solve the water run-off problems.
      5. Clifton is working on replacing a support board underneath the water heater in Terry's classroom. Suggested to include a pan underneath the heater to catch any drip water.
    - ii. School/Teacher report
      1. Last week of summer school is winding down. Summer was a success.
      2. Next week teachers will be getting the classrooms ready for the fall.
  - b. School Administrator Report (Lisa)
    - i. Office report
      1. Office phone lines went down for a few days after a lightning surge. Repairing the system and putting in backup equipment cost approx. \$500.
      2. DSS was notified of both the phone and AC repairs.
      3. Lisa will be giving tours for new students.
    - ii. Enrollment and Preparation for Fall
      1. 10 – Elementary  
7 – Kindergarteners/ 25 – Pre-K
      2. Suggestion for fall: Create a flow-chart for parents to follow for who to talk to when they have a concern, Betsy will work on this flow chart.
  - c. Finance
    - i. Budget update – No changes.
- VI. Old Business
  - a. Strategic Plan
    - i. Board recruitment - No report.
  - b. Construction Update - No report.
- VII. New Business
  - a. Handbook Update - Lisa updated the handbook.

- b. COVID-19 Policy review and update - Reviewed and approved the updated Covid-19 policies and guidelines. Parents will be receiving the updated policies and a welcome letter on Friday, August 20.
- c. Appointment of new Building Committee Chair - [Betsy Kleinfelder](#) will be the Building Committee Chair
- d. Orientation - The Retirement Dedication for Debbie will take place Wednesday, August 18 @ 6 p.m. The pre-school orientation will follow at 7 p.m.

VIII. Parent Volunteer Committee Reports (plan to report at the beginning of the meeting)

- a. School Improvement Committee - no report.
- b. Fundraising Committee - no report.

IX. Announcements - no report.

X. Executive Session - No session required.

XI. Adjournment – 6:15 p.m.